

Meeting Minutes

Statewide Quality Improvement Team (SQIT)

Date: Thursday, December 15, 2011

Time: 2:00 - 4:00 p.m.

Location: Live Meeting

Called By:

Attendees: **Region 1:** Suzi Davis, Judie Moorehouse, Mia Knotts

Region 2: Kathy Seacrest, Nancy Rippen

Region 3: Ann Tvrdik

Region 4: Amy Stachura

Region 5: Linda Wittmuss, Patrick Kreifles, Susan Hancock, Christine McCollister

Region 6: Cathy Cassel, Lori Thomas

Child & Family Services: Jill Schreck

Division of Behavioral Health (DBH): Host - Sheri Dawson, Sue Adams, Robert Bussard, Maya Chilese, Carol Coussons de Reye, Renee Faber, Dan Powers, Blaine Shaffers, Kermit Spade, Chelsea Taylor, Ying Wang, Heather Wood, Kelly Dick

III	Agenda Topic	Presenter	Discussion Notes	Recommendations/Action	Date Due	Status
1	Welcome and Start-Up	Sheri	Welcome and introductions Overview of agenda Review of October 20, 2011 minutes	Minutes approved		Complete
2	Consumer Involvement	Sheri, Carol, Group	Follow-up report If individual consumers are interested in becoming involved with the SQITeam, contact Dan Powers at (800-836-7660). He will provide more information.	Spread message for participation	N/A	
3	Quality Initiatives - Update	Blaine, Group	Handouts: Co-Occurring Roadmap, Invitation Letter A meeting is scheduled to discuss next steps: January 10 1:00-4:00 p.m. Initial discussions should include prioritizing key areas and deciding what is doable. Demonstrate ongoing progress.	Send Co-Oc list with minutes	N/A	Complete
4	Trauma Informed Care & Agency Assessment Data	Sheri, Group	Handout: Statewide Regional List of Trauma Informed agency assessments and trauma specific services. DBH has a policy on Trauma and asks that agencies complete the TIC agency peer or self assessment or another approved tool by DBH. Improvement in this area was measured by looking at those regions who have assessed their agencies using a mix of approved assessment tools (peer or self-assessment). There was statewide training on the tools used to assess agencies. Tables were reviewed and discussed. Included in the data is information on how many people have completed trauma informed care assessments. Data was used in block grant.		N/A	

Meeting Minutes

5	QI Plan - Section 2 Schematic	Sheri, Group	Handout: Final Document Changes were made to the schematic on page 4 (asterisks added).		N/A	
6	DBH 2011 Annual Consumer Survey – Initial Report	Ying, Heather, Group	Handouts: Powerpoint, Survey This was the first time following the quality initiative that this analysis was done inhouse. Report was shared and discussed. The final 2011 Consumer Survey Report will be shared at the January 10 TDC.		N/A	

IV	Next Steps	Resp. Party	Status
1	Next Meeting: March 7, 2012 (2:00 – 4:00 p.m.) There were no concerns regarding quarterly meetings in 2012, held the first Wednesday of the month starting in March Follow-up: Send invites for quarterly meetings	Kelly	complete
2	Call for Future Agenda Items: Updates for 2012 consumer survey project - please send to Heather or Ying.	Heather, Group	
3			

V	Meeting Close
---	---------------

Respectfully Submitted,	
Kelly Dick	
Name of Minutes Taker	Date
Sheri Dawson	
Name of Chair	Date